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On the occasion of your departure from the Central Intelligence Agency, I wish to extend to you my appreciation for the outstanding service you have rendered to CIA over the past 3 1/2 years.

During this period you have exhibited a high degree of professional competence and thorough military knowledge in matters of concern to CIA. You have accomplished your tasks with dispatch and under a minimum of supervision. From various officials in the Agency I have received favorable comments on the manner in which you have effectively handled problems that have been referred to your office.

CIA is grateful for your outstanding performance of duty.

A copy of this letter will be placed in your official 201 file.

Faithfully yours,

MC

Marshall S. Carter  
Lieutenant General, USA  
Deputy Director

Distribution:

0 - Addressee

1 - [Redacted] 201 file

1 - ER

✓ 1 - EA/DDCI chrono

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ILLEGIB

25 January 1965

General Carter:

Attached is a letter prepared basically by [redacted] for your signature expressing appreciation for the work done by [redacted]. [redacted] recommends that it be a letter addressed to [redacted] and he [redacted] will undertake to ensure that it gets into the 201 file. He regards this as better procedure than your writing to some office in the Pentagon. Field will handle the letter after you sign.

You apparently told [redacted] that you would write to Gen. Howze in an effort to arrange a Battalion Command for [redacted] upon completion of his schooling. Such a letter, when added to the attached, would add up to a pretty fine send-off for [redacted] who left Headquarters on 19 January.

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HK

"Get me a bio on him - (graphic not key):  
msc

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MEMORANDUM FOR: Mr. Knoche

The attached suggested letter from General Carter to [redacted] came in on the day you left. I called [redacted] and told him you and General Carter were out of the city until 22 January. ([redacted] leaves on 19 January.) [redacted] said that's OK, and he'll put a copy of the letter in Colonel [redacted] file.

I didn't type the letter in final because I thought you might want to let General Carter see it first.

*The Elder*  
Barbara (15 Jan)  
\_\_\_\_\_  
(DATE)

SECRET

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14 January 1965

MEMORANDUM FOR: Mr. Knoche

25X1

SUBJECT : Letter of Appreciation to

25x1

Per your request, suggested content for  
letter of appreciation.

25X1

"On the occasion of your departure from the Central Intelligence Agency, I wish to extend to you my appreciation for the outstanding service you have rendered to CIA over the past 3½ years.

During this period you have exhibited a high degree of professional competence and thorough military knowledge in matters of concern to CIA. [The high degree of adaptability and immediate acclimation to the unique conditions extant in our operation is indeed commendable.] You have accomplished your tasks with dispatch and under a minimum of supervision. <sup>From various officers in the Agency I have received</sup> I have received innumerable favorable comments on the manner in which you have effectively handled problems that have been referred to your office.

CIA is extremely grateful for your outstanding performance of duty.

25X1

A copy of this letter will be placed in your official  
201 file."

Chief, Mobilization and  
Military Personnel Division

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**SECRET**

**GROUP 1**  
**Excluded from automatic  
downgrading and  
declassification**

TRANSMITTAL SLIP		DA 1 January 1965
TO: <b>Mr. Knoche EA/DDCI</b>		
ROOM NO. <b>7D6011</b>	BUILDING <b>Headquarters</b>	
REMARKS:		
<b>F</b>		C/MMPD
ROOM NO. <b>1338</b>	BUILDING <b>R &amp; S</b>	EXTENSION <input type="checkbox"/>
FORM NO. 241 1 FEB 55	REPLACES FORM 36-8 WHICH MAY BE USED.	GPO : 1957—O-439445 (47)

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